

NOTICE OF JOB OPENING FORM

Supervising elected official: Carol Crews

Fund Number: 1000

Department: 0416

Budget Line Item: 1112

Rate of pay: Annual Salary \$74,552.31 Working hours: 40

Job Title: Deputy Prosecuting Attorney

Job Description: Handles District Court Cases

Essential job functions: Goes to court on all Faulkner county district court cases, handles citizen complaints and petitions to seal

Minimum requirements

Education: Licensed Attorney State of Arkansas

Experience: _____

Skills and knowledge: Clerical Skills - Word

Other requirements: _____

Position posting date: 8/13/26

Position closing date: 9/4/26

Signature of supervising elected official:



Date: 8/13/26